



**MINISTRY OF EDUCATION
STATE DEPARTMENT OF EARLY LEARNING & BASIC
EDUCATION**

DOCUMENT "A"

***APPLICANTS REGISTRATION FORM FOR THE
YEAR 2021 DIPLOMA IN PRIMARY TEACHER EDUCATION***

THIS FORM SHOULD BE FILLED BY THE CANDIDATE IN THE PRESENCE OF THE
OFFICER IN-CHARGE (SCDE)

PART 1 – PERSONAL DETAILS

1. FULL NAMES IN BLOCK LETTERS _____
2. GENDER: _____
3. DATE OF BIRTH _____ AGE _____
4. IDENTITY CARD NO. _____
5. CONTACT ADDRESS _____

PART 11 – EDUCATION BACKGROUND

- (a) Last Primary School attended _____
From _____ To: _____
- (b) Last Secondary School attended: _____
From: _____ To: _____
- (c) KCSE Certificate Number _____ Year _____
- (d) Index No. _____
- (e) Mean Grade _____

PART III – QUALITY OF CERTIFICATE

Indicate grades you obtained at KCSE

GROUP 1

GRADE

Mathematics..... _____

English _____

Kiswahili..... _____

GROUP 2

Biology..... _____

Physics _____

Chemistry..... _____

Physical Science _____

Biological Science _____

GROUP 3

History and Government..... _____

Geography..... _____

C. R. E..... _____

I. R. E..... _____

S.E. E..... _____

GROUP 4

Home Science..... _____

Art and Design..... _____

Agriculture..... _____

Wood Work..... _____

Metal Work..... _____

Building Construction..... _____

Power Mechanics..... _____

Electricity..... _____

Drawing and Design..... _____

Aviation Technology..... _____

Computer Studies..... _____

GROUP 5

French _____

German..... _____

Arabic..... _____

Music..... _____

Business Studies..... _____

Typewriting with office Practice..... _____

PART IV ~ DECLARATION BY THE CANDIDATE

Are you handicapped? YES/NO _____

If yes state the nature of handicap _____

I certify that the particulars given on this Form are correct to the best of my knowledge.

Signature of the candidate _____

Date _____

PART V – DECLARATION BY THE S.C.D.E.

I certify that the particulars given on this form are correct.

Full Name _____

Signature _____

Official Rubber Stamp _____

Date _____

NOTE

1. Expectant mothers should not apply
2. Certified copies of the following documents must be attached to this form: -
 - (i) One copy of KCSE Certificate/Result slip.
 - (ii) Two recent passport size photographs, (not photo me)
 - (iii) One copy of identity card (both sides)
 - (iv) A copy of co-curricular activity certificate obtained (if any)
 - (v) One copy of School Leaving Certificate.
3. **Candidates who register in more than one zone shall automatically be disqualified.**
4. **It is an offence to give false information.**



**MINISTRY OF EDUCATION
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EDUCATION**

DOCUMENT “B”

DIPLOMA IN PRIMARY TEACHER ASSESSMENT FORM

**GUIDELINES FOR ASSESSMENT OF CANDIDATES FOR ADMISSION TO DIPLOMA
PRIMARY TEACHERS TRAINING COLLEGES FOR THE YEAR 2021**

PART 1 A (TO BE FILLED BY THE APPLICANT)

FULL NAME _____

IDENTITY CARD NUMBER _____

INDEX NO. _____

ZONE _____ SUB-COUNTY _____

SIGNATURE _____

1. ACADEMIC QUALIFICATION (*TO BE COMPLETED BY THE ZONAL OFFICER*)

In this part marks will be awarded for the Mean Grade obtained in accordance with points shown below:

<u>MEAN GRADE</u>		<u>POINTS</u>
A	~	12
A-	~	11
B+	~	10
B	~	9
B-	~	8
C+	~	7
C	~	6
C-	~	5
D+	~	4
D	~	3
D-	~	2
E	~	1

Maximum marks for this part will be 12.

2. QUALITY OF CERTIFICATE

Candidates will be awarded marks based on the grade obtained in KCSE in 5 subjects following the 12 points scale. The subjects are: ~ English, Mathematics, Kiswahili, best science subject and any other 1 best subject. **Maximum points for this part will be 60.**

The following 12 points scale should be used when awarding individual subject marks:-

SUBJECT GRADE	POINTS
A	12
A-	11
B+	10
B	9
B-	8
C+	7
C	6
C-	5
D+	4
D	3
C-	2
E	1

3. CO-CURRICULAR ACTIVITIES

A maximum of 8 marks will only be awarded for not more than one Co-Curricular activity such as football music, debate, drama, scouting/girl guide, 4K club, etc., at the highest level (National). Marks will be awarded on meritorious performance (evidence of such certificate, testimonial letters, etc must be shown) and only for the highest level at which the activity is performed. For example, if one has proof that one has a meritorious performance at School, Zonal, Division and District levels, he/she will only be awarded marks for the highest and not for all three levels.

Marks will be awarded as follows:-

(i) School level	~	2
(ii) Zonal level	~	3
(iii) Divisional level	~	5
(iv) District level	~	6
(v) Provincial level	~	7
(vi) National level	~	8

Maximum marks for this section will be 8.

4.0 LENGTH OF STAY SINCE KCSE

Marks will be awarded as follows:-

a) 2010 and below	-	20
b) 2011 – 2012	-	15
c) 2013 – 2014	-	10
d) 2015 – 2019	-	<u>5</u>
Maximum mark		<u>20</u>

5.0 MAXIMUM MARKS FOR ALL SECTIONS

The maximum marks for the three sections will be 100 points.

The marks should be tabulated as below:-

1. Academic qualification	<input type="text"/>
2. Quality	<input type="text"/>
3. Co-curricular Activities	<input type="text"/>
4. Length of Stay since KCSE	<input type="text"/>
TOTAL	<input type="text"/>

Officer's comments on the candidate (including statement of any handicap e.g. blind or deaf)

Officer's Name _____

Signature _____

Address _____

Official Rubber Stamp _____



DOCUMENT 'C'

MINISTRY OF EDUCATION

DIPLOMA PRIMARY TEACHERS TRAINING COLLEGES INTAKE FOR THE YEAR 2021

ZONAL REGISTRATION LIST – MALE/FEMALE

ZONE.....

COUNTY.....

SUB COUNTY.....

S/NO	CODE NO	NAME OF CANDIDATE	MOBILE NO	ID NO	YR SAT KSCE	MEAN GRADE	ENG	MATHS	KISW	ONE BEST SCI.SUBJ	ANY OTHER 1 BEST SUBJ	MARKS FOR –CO-CURR. ACT	MARKS FOR YEAR SAT KCSE	TOTAL MARKS	TYPE OF HANDCAP,DEAF, BLIND ETC

TOTAL NUMBER OF CANDIDATES ON THIS SHEET

CONTACT DESIGNATION P/NO/TSC NO

SIGNATURE

SCDE'S NAME.....

NAMES OF PANNEL MEMBERS

SIGN.....

CHAIRMAN.....

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DATE.....

SECRETARY.....

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KNUT RUBBER STAMP.....

MEMBER.....

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MEMBER.....

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MEMBER.....

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DOCUMENT 'D'

MINISTRY OF EDUCATION

DIPLOMA PRIMARY TEACHERS TRAINING COLLEGES INTAKE FOR THE YEAR 2021

ZONAL MERIT LIST – MALE/FEMALE

ZONE.....

COUNTY.....

SUB COUNTY.....

MERIT LIST

S/NO	CODE NO	NAME OF CANDIDATE	MOBILE NO	ID NO	YR SAT KSCE	MEAN GRADE	ENG	MATHS	KISW	ONE BEST SCI.SUBJ	ANY OTHER 1 BEST SUBJ	MARKS FOR –CO-CURR. ACT	MARKS FOR YEAR SAT KCSE	TOTAL MARKS	TYPE OF HANDCAP,DEAF, BLIND ETC	COLLEGE

TOTAL NUMBER OF CANDIDATES ON THIS SHEET

CONTACT DESIGNATION P/NO/TSC NO

SIGNATURE

SCDE'S NAME.....

NAMES OF PANNEL MEMBERS

SIGN.....

CHAIRMAN.....

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DATE.....

SECRETARY.....

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KNUT RUBBER STAMP.....

MEMBER.....

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MEMBER.....

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MEMBER.....

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DOCUMENT 'E'

MINISTRY OF EDUCATION

DIPLOMA PRIMARY TEACHERS COLLEGES INTAKE FOR YEAR 2021

SUBCOUNTY SUMMARY OF APPLICANTS

SUB-COUNTY.....

COUNTY.....

NUMBER OF DIVISIONS.....

NUMBER OF ZONES.....

NUMBER OF ZONES WITH NO APPLICANTS.....

TOTAL NUMBER OF APPLICANTS

MALE.....

FEMALE.....

TOTAL.....

SCDE'S NAME.....

SIGNATURE.....

OFFICIAL STAMP.....

DATE.....



DOCUMENT 'F'

MINISTRY OF EDUCATION

DIPLOMA PRIMARY TEACHERS COLLEGES INTAKE FOR YEAR 2021

NIL RETURNS FROM EACH ZONE WITH NO APPLICANTS

ZONE.....

SUB-COUNTY.....

COUNTY.....

NIL RETURNS

NAME OF PANEL CHAIRMAN.....

DESIGNATION

SIGNATURE.....

OFFICIAL STAMP.....

DATE.....