



**KENYA UNIVERSITIES AND COLLEGES CENTRAL PLACEMENT  
SERVICE**

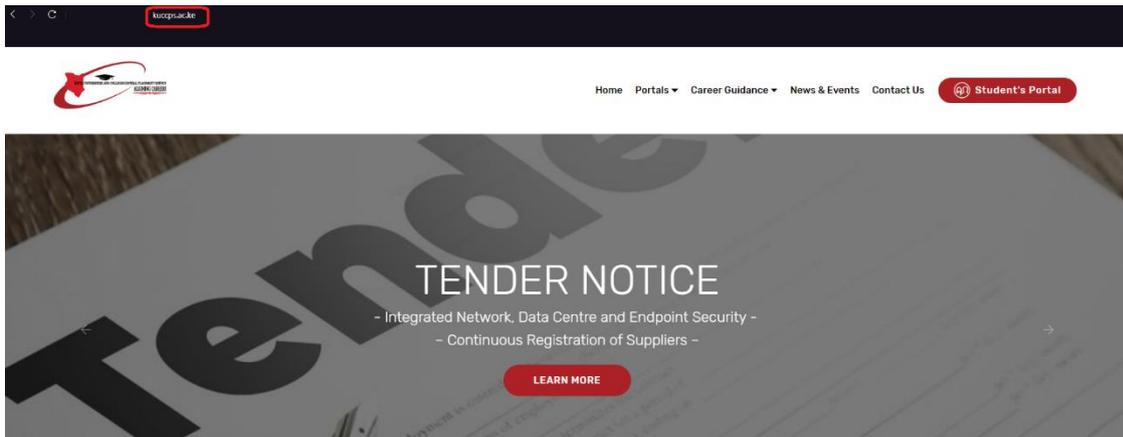
**APPLICATION FOR DEGREE AND TVET PROGRAMMES**

**Students Application Guide**

**2020**

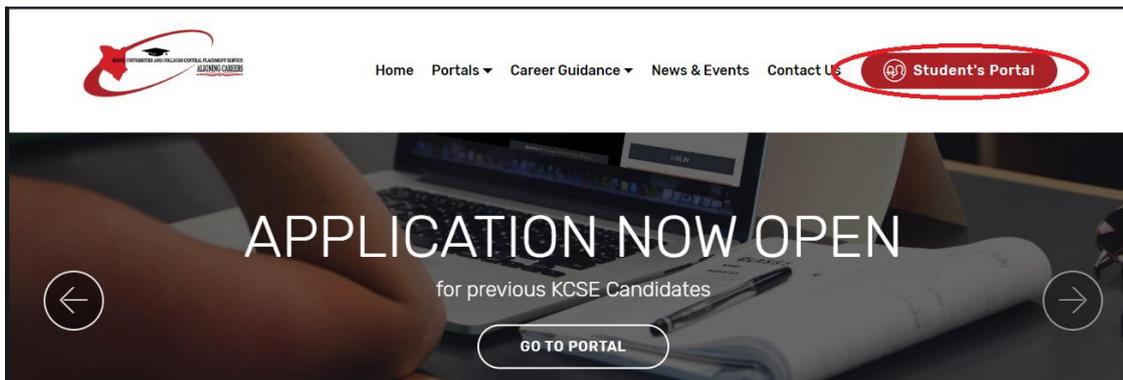
## Step One: Accessing the Website

1. Visit the KUCCPS website on [www.kuccps.net](http://www.kuccps.net)



## Step Two: Accessing the Student’s Portal

1. Click on the button marked: “**Student’s Portal**” as shown in the image below.



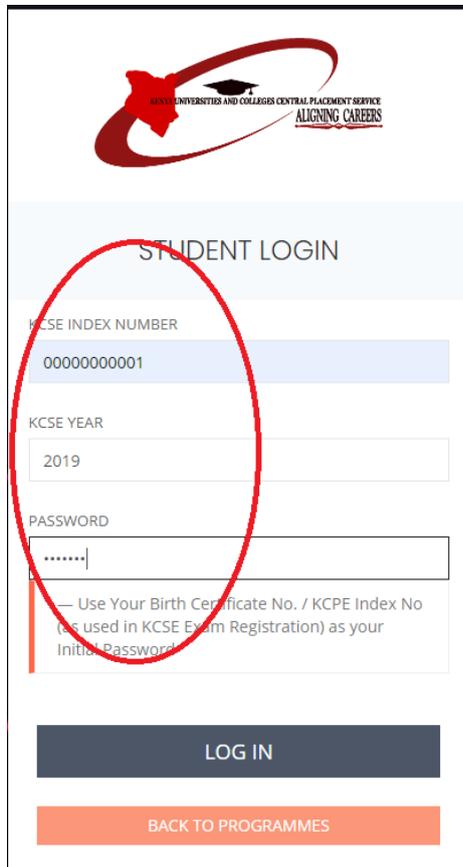
## Step Three: Accessing the Login button

1. Click on the button marked: “**LOGIN**”.

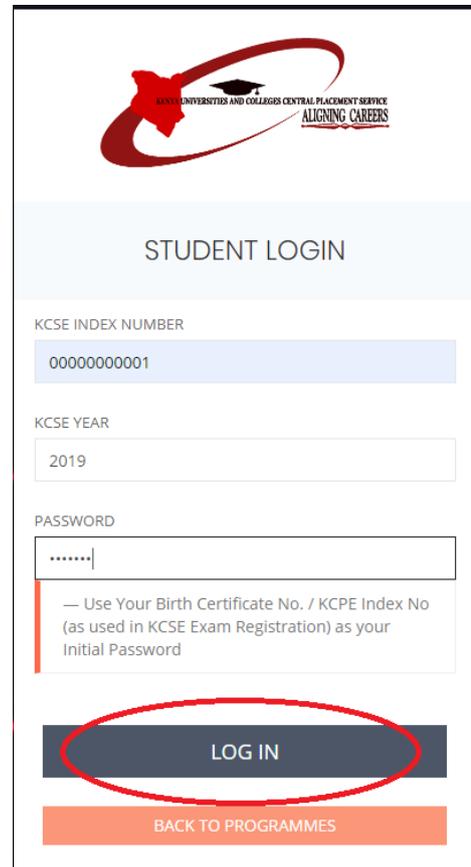


**Step Four: Logging In**

1. Enter your KCSE Index Number, Year of KCSE and your password (KCPE Index or Birth Certificate Number) as provided by your teacher in secondary school.
2. Click on the button marked: “**LOG IN**” as shown.



The screenshot shows the 'STUDENT LOGIN' page. At the top is the logo for 'KENYA UNIVERSITIES AND COLLEGES CENTRAL PLACEMENT SERVICE ALIGNING CAREERS'. Below the title, there are three input fields: 'KCSE INDEX NUMBER' with the value '0000000001', 'KCSE YEAR' with the value '2019', and 'PASSWORD' with masked characters. A red circle highlights these three input fields. Below the fields is a note: '— Use Your Birth Certificate No. / KCPE Index No (as used in KCSE Exam Registration) as your Initial Password'. At the bottom, there are two buttons: a dark blue 'LOG IN' button and an orange 'BACK TO PROGRAMMES' button.



This screenshot is identical to the previous one, showing the 'STUDENT LOGIN' page. However, a red circle highlights the dark blue 'LOG IN' button at the bottom of the page.

**NOTE:**

**Applicant Eligibility**

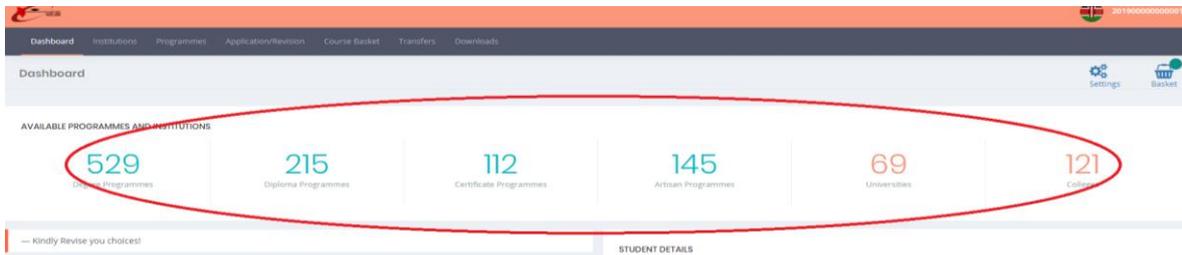
For a candidate to be eligible to apply for placement, the following conditions will apply:

- i. A Kenyan Citizen governed by Chapter Three of the Constitution of Kenya and the Kenya Citizenship Act Cap 170.
- ii. Sponsorship will be eligible to all applicants provided that the KCSE Candidates of the year preceding the selection and those who have never benefited before are given priority.
- iii. The minimum admission requirement to apply for degree programmes will be C+.
- iv. The minimum admission requirement to apply for a diploma will be C-.
- v. The minimum admission requirement to apply for a craft certificate will be D.
- vi. The minimum admission requirement to apply for an Artisan certificate will be E.
- vii. Applications shall be subjected to minimum subjects requirements from regulators and training institutions where applicable.

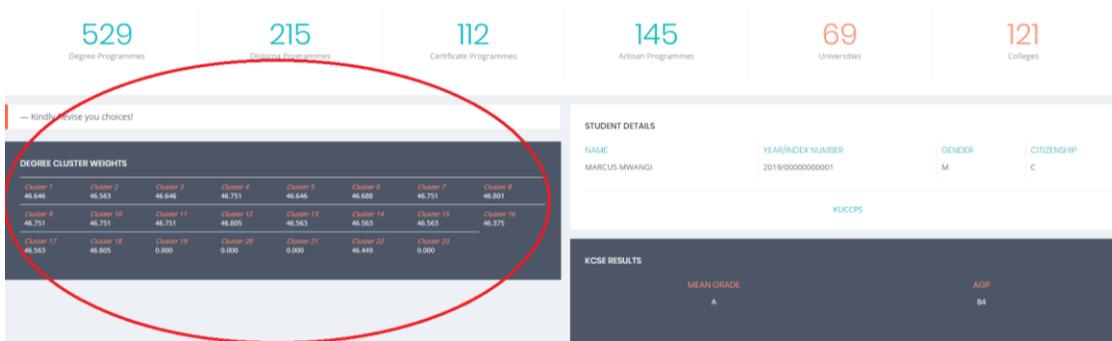
**Step Five: Dashboard**

On the dashboard, you will be able to view:

1. A summary of the available institutions and courses.



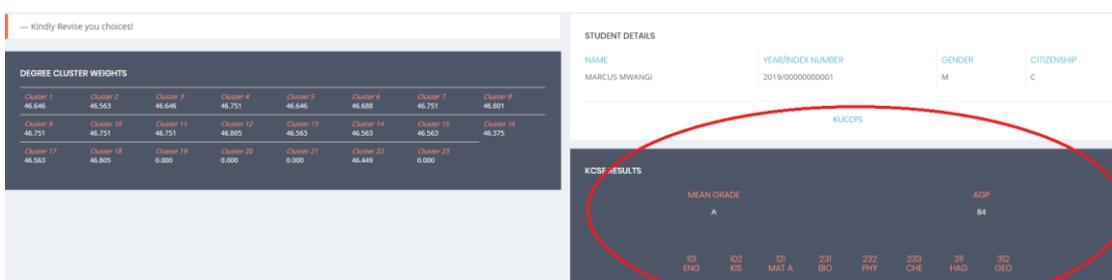
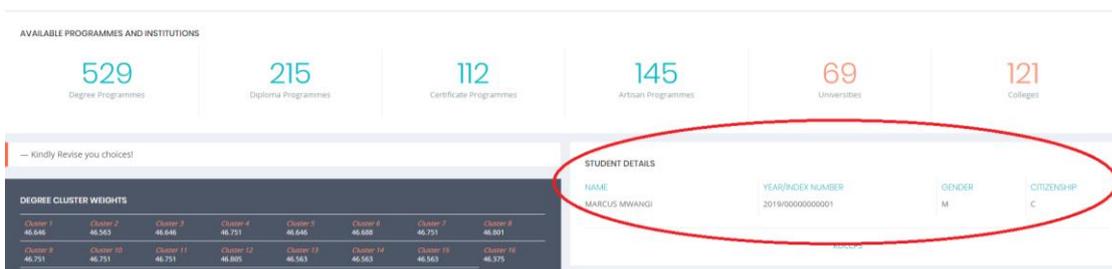
2. The applicant’s weighted cluster points for the 23 clusters (for Degree-qualified applicants only). The PDF with all the clusters can be found under ‘Downloads’



**NOTE:**

Where the points read ‘0.000’ the candidate did not sit examinations for a subject that is mandatory for courses in a cluster.

3. The applicant’s registration details and performance as received from KNEC.



**Step Six: Institutions**

1. To view the institutions available for application, click on the menu link **“Institutions”**

The dashboard shows a navigation bar with 'Institutions' highlighted. Below it, statistics for available programmes and institutions are displayed:

- 529 Degree Programmes
- 215 Diploma Programmes
- 112 Certificate Programmes
- 145 Artisan Programmes
- 69 Universities
- 121 Colleges

Additional sections include 'DEGREE CLUSTER WEIGHTS', 'STUDENT DETAILS' (Name: MARCUS MWANGI, Year/Index Number: 2019/0000000001, Gender: M, Citizenship: C), and 'KCSE RESULTS' (Mean Grade: A, AGP: 84).

2. A list of all institutions will be displayed as shown:

The 'Institutions' page displays a table of institutions. A red circle highlights the table content:

#	KEY	NAME	CATEGORY	S. TYPE
1	ANU	AFRICA INTERNATIONAL UNIVERSITY	University	Private
2	ANU	AFRICA NAZARENE UNIVERSITY	University	Private
3	ASH TTI	AHMED SHAHAME MHWIDANI TECHNICAL TRAINING INSTITUTE	TVET College	Public
4	ALDI	ALDAM TECHNICAL TRAINING INSTITUTE	TVET College	Public
5	AUC	ALLIANCE UNIVERSITY COLLEGE	University	Public
6	BAHATI (BAS)	BAHATI INSTITUTE OF BUSINESS AND ADMINISTRATION STUDIES	TVET College	Public
7	BARINGO TC	BARINGO TECHNICAL COLLEGE	TVET College	Public
8	BUC	BOMET UNIVERSITY COLLEGE	University	Public

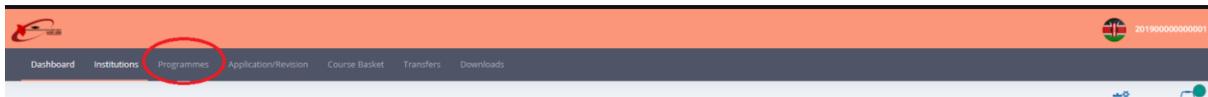
3. Clicking on any of the institutions will display the programmes they have on offer, that is:

The page for 'AFRICA INTERNATIONAL UNIVERSITY' displays a table of programmes on offer for the 2019/2020 cycle. A red circle highlights the table content:

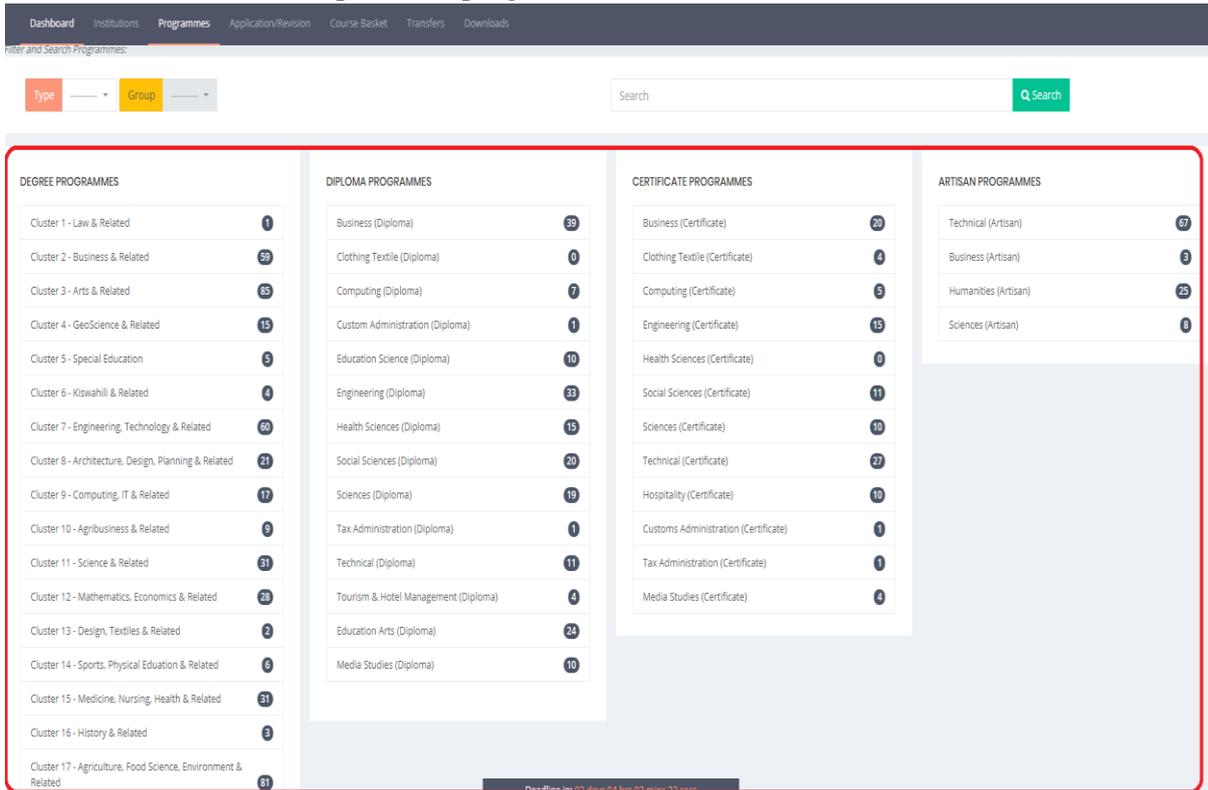
#	PROGRAMME CODE	PROGRAMME NAME	2019 CUTOFF	2018 CUTOFF	2017 CUTOFF	2016 CUTOFF	2015 CUTOFF	2019/0000000001 CLUSTER WEIGHTS	ADD TO BASKET
1	1119135	BACHELOR OF EDUCATION (ARTS)	-	23.770	-	27.180	-	46.449	ADD
2	1119153	BACHELOR IN BUSINESS ADMINISTRATION	-	25.351	-	25.869	23.000	46.563	ADD
3	1119204	BACHELOR OF EDUCATION IN PRIMARY EDUCATION	-	-	-	-	-	46.449	ADD
4	1119232	BACHELOR OF SCIENCE IN INFORMATION TECHNOLOGY	-	23.325	-	23.284	-	46.751	ADD
5	1119303	BACHELOR OF ARTS IN DEVELOPMENT STUDIES	-	-	-	-	23.000	46.646	ADD
6	1119337	BACHELOR OF ARTS IN COUNSELING PSYCHOLOGY	-	26.078	-	-	23.000	46.646	ADD
7	1119469	BACHELOR OF ACCOUNTANCY AND FINANCIAL MANAGEMENT	-	27.400	24.144	25.086	-	46.805	ADD

**Step Seven: Programmes on Offer**

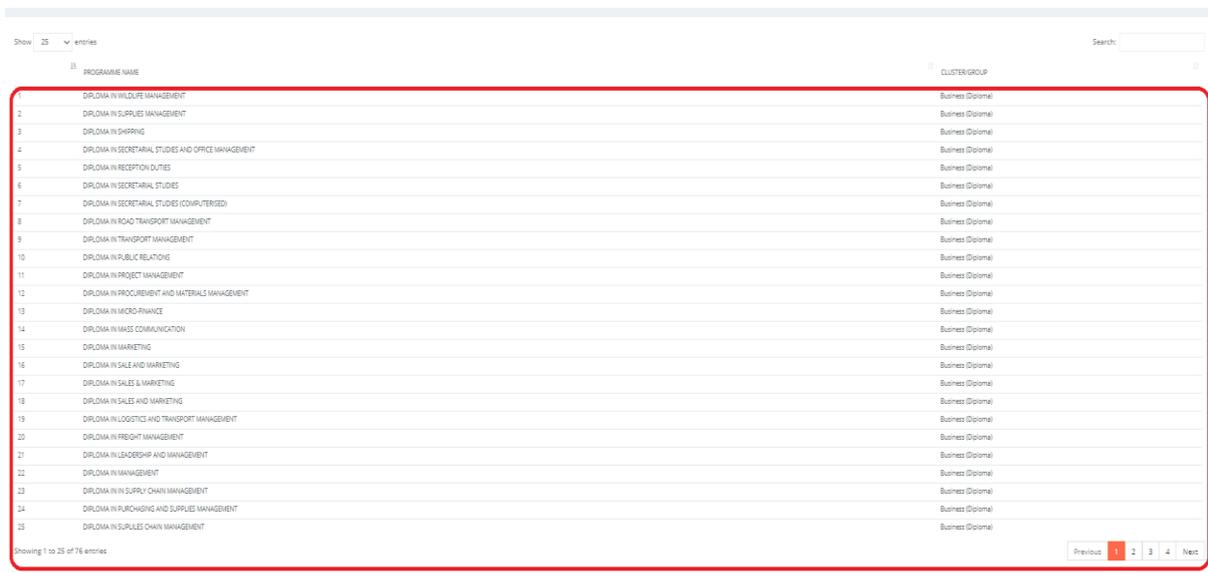
1. To view the programmes on offer for application, click on the menu link **“Programmes”**



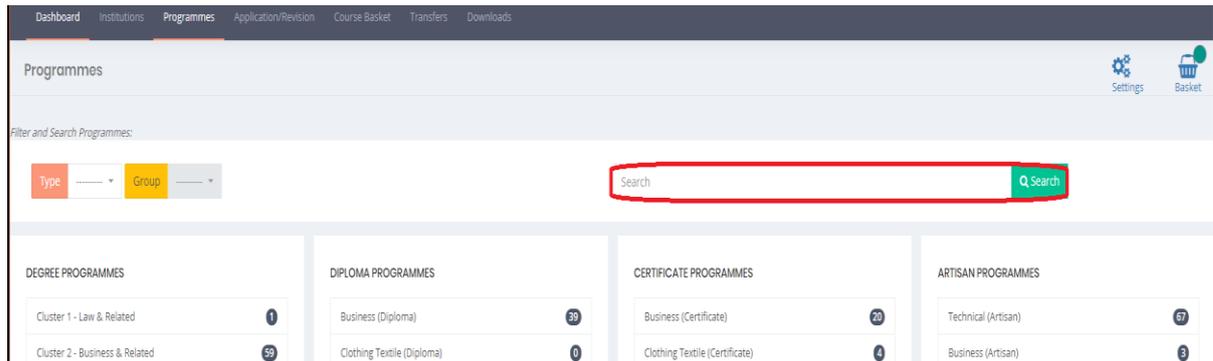
2. All programmes have been grouped into wide fields of interest to assist the applicants choose their most preferred programme.



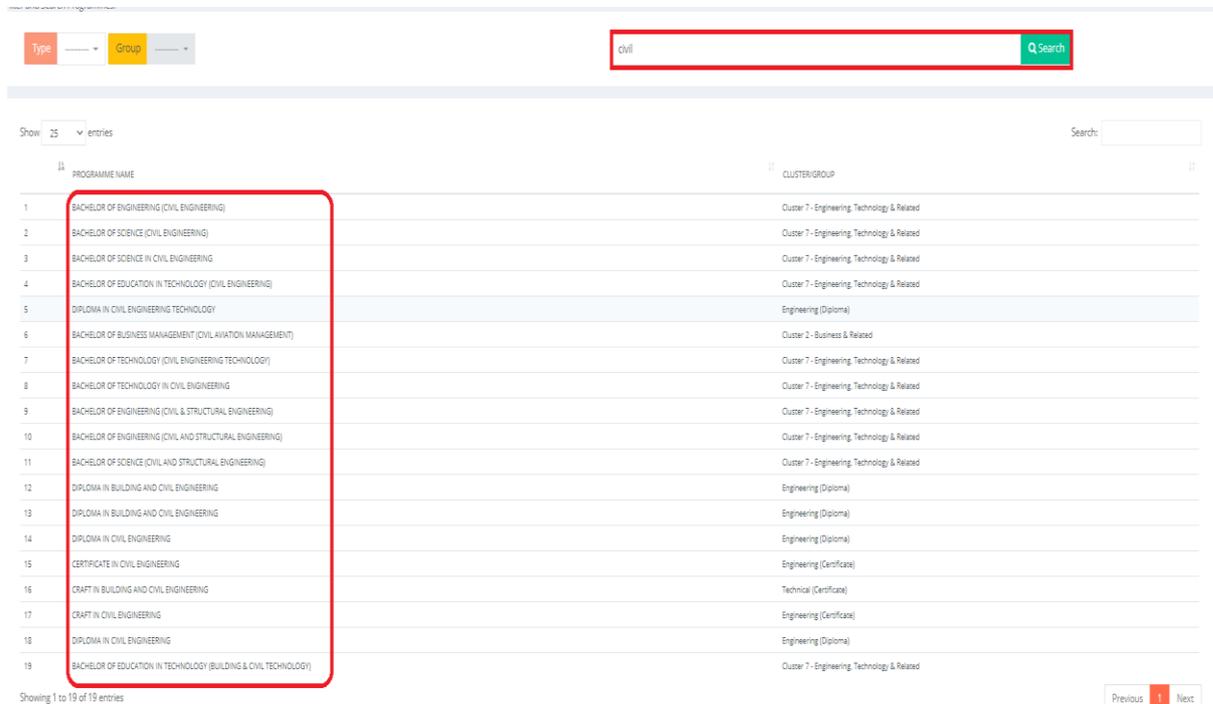
3. Clicking on any of the fields lists all programmes classified under it e.g. ‘Business (Diploma)’ returns:



4. A search-bar has been provided to ease the process if the applicant already knows the programme they would like to apply for:



5. The applicant only needs to type part of the title e.g. searching for ‘Civil’ returns:



6. Clicking any of the programmes opens a page detailing the programme information.

## NOTES:

### Applicant Choices

Applicant will be expected to make applications by submitting their preferred choices where a valid choice will constitute a programme code, programme name and the institution name.

- i. Applicants with an overall grade of C+ and above will be allowed to make a maximum of 6 choices for degree programmes where 1(a), 1(b) and 1(c) must be similar programmes and 4 for diploma programmes.
- ii. Applicants with an overall grade of C- and above, will be allowed to make a maximum of 8 choices; 4 for diploma and 4 for craft certificate programmes.

- iii. Applicants with an overall grade of D and above, will be allowed to make a maximum of 8 choices; 4 for craft certificate and 4 for artisan certificate programmes.
- iv. Applicants with an overall grade below D, will be allowed to make a maximum of 4 choices from artisan certificate programmes.
- v. An applicant may choose any programmes for which they qualify provided that no choice is repeated.

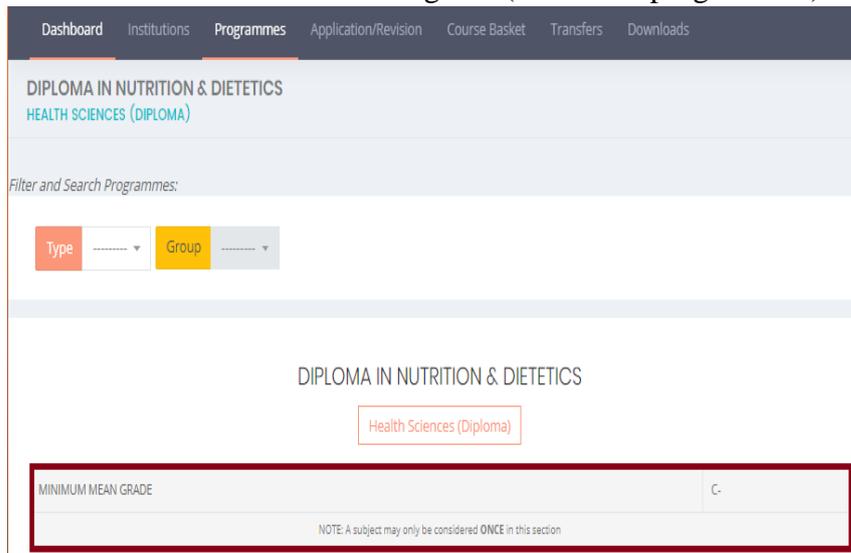
**Step Eight: Programme Details**

- 1. The programme page displays either:
  - a. The cluster subjects used to calculate weighted cluster points (for Degree programmes)



Or:

- b. The Minimum mean grade (for TVET programmes)



- 2. The minimum subject requirements (where applicable) are also outlined on this page:



**Step Nine: Choosing your Programmes**

1. For Degree applicants, the Weighted Cluster Points are already calculated and displayed per programme on the right-most column.

AVAILABLE PROGRAMMES

INSTITUTION	PROGRAMME CODE	PROGRAMME NAME	2019 CUT-OFF	2018 CUT-OFF	2017 CUT-OFF	2016 CUT-OFF	2015 CUT-OFF	201900000000001 CLUSTER WEIGHTS	+/- BASKET
DKUT	1173116	BACHELOR OF SCIENCE IN CIVIL ENGINEERING	-	39.849	41.388	41.673	43.139	40.751	
JKUAT	1249116	BACHELOR OF SCIENCE IN CIVIL ENGINEERING	-	42.661	43.386	43.737	44.625	40.751	
KU	1111116	BACHELOR OF SCIENCE (CIVIL ENGINEERING)	-	42.295	43.255	43.479	44.437	40.751	
MCKU	1170116	BACHELOR OF SCIENCE IN CIVIL ENGINEERING	-	37.693	38.940	38.432	41.347	40.751	
MMU	1164116	BACHELOR OF SCIENCE IN CIVIL ENGINEERING	-	39.829	40.548	39.200	-	40.751	
MMUST	1082616	BACHELOR OF SCIENCE (CIVIL AND STRUCTURAL ENGINEERING)	-	39.870	38.790	38.658	42.457	40.751	
MU	1253616	BACHELOR OF ENGINEERING (CIVIL AND STRUCTURAL ENGINEERING)	-	41.822	41.276	42.474	43.938	40.751	
TUK	1112116	BACHELOR OF ENGINEERING (CIVIL ENGINEERING)	-	42.004	42.147	43.024	43.269	40.751	
TUM	1063116	BACHELOR OF SCIENCE IN CIVIL ENGINEERING	-	38.632	40.165	40.843	39.570	40.751	
UOE	1114616	BACHELOR OF ENGINEERING (CIVIL & STRUCTURAL ENGINEERING)	-	39.194	38.174	39.430	41.426	40.751	
UON	1263116	BACHELOR OF SCIENCE (CIVIL ENGINEERING)	-	43.447	43.717	44.082	45.214	40.751	

2. The previous cut-off points for each programme are listed per institution to guide degree applicants.

AVAILABLE PROGRAMMES

INSTITUTION	PROGRAMME CODE	PROGRAMME NAME	2019 CUT-OFF	2018 CUT-OFF	2017 CUT-OFF	2016 CUT-OFF	2015 CUT-OFF	201900000000001 CLUSTER WEIGHTS	+/- BASKET
DKUT	1173116	BACHELOR OF SCIENCE IN CIVIL ENGINEERING	-	39.849	41.388	41.673	43.139	40.751	
JKUAT	1249116	BACHELOR OF SCIENCE IN CIVIL ENGINEERING	-	42.661	43.386	43.737	44.625	40.751	
KU	1111116	BACHELOR OF SCIENCE (CIVIL ENGINEERING)	-	42.295	43.255	43.479	44.437	40.751	
MCKU	1170116	BACHELOR OF SCIENCE IN CIVIL ENGINEERING	-	37.693	38.940	38.432	41.347	40.751	
MMU	1164116	BACHELOR OF SCIENCE IN CIVIL ENGINEERING	-	39.829	40.548	39.200	-	40.751	
MMUST	1082616	BACHELOR OF SCIENCE (CIVIL AND STRUCTURAL ENGINEERING)	-	39.870	38.790	38.658	42.457	40.751	
MU	1253616	BACHELOR OF ENGINEERING (CIVIL AND STRUCTURAL ENGINEERING)	-	41.822	41.276	42.474	43.938	40.751	
TUK	1112116	BACHELOR OF ENGINEERING (CIVIL ENGINEERING)	-	42.004	42.147	43.024	43.269	40.751	
TUM	1063116	BACHELOR OF SCIENCE IN CIVIL ENGINEERING	-	38.632	40.165	40.843	39.570	40.751	
UOE	1114616	BACHELOR OF ENGINEERING (CIVIL & STRUCTURAL ENGINEERING)	-	39.194	38.174	39.430	41.426	40.751	
UON	1263116	BACHELOR OF SCIENCE (CIVIL ENGINEERING)	-	43.447	43.717	44.082	45.214	40.751	

**TIP:**

Cut-off points for any year are the weighted cluster points for the last competitively placed applicant. i.e.

*Suppose the Bachelor of Arts programme at an institution requires only 10 students but 13 applications are received.*

*The best performing 10 applicants will be picked and the that are 3 left out will be considered for their other choices. However, the weighted points for the last (10<sup>th</sup>) student will form the cut-off points for the programme at the institution.*

**NOTE:**

- i. The cut-off points are not predetermined and will not be available while applications are ongoing.
- ii. Cut-off points vary by programme, institution and application year.
- iii. Previous years’ cut-off points are provided to guide applicants during the application process.

3. TVET applicants only use the minimum grade and subject requirements to gauge their qualification to a programme.

The screenshot shows a web application interface. At the top, there is a navigation bar with links: Dashboard, Institutions, Programmes, Application/Revision, Course Basket, Transfers, Downloads. The main content area is titled 'DIPLOMA IN NUTRITION & DIETETICS' with a sub-label 'Health Sciences (Diploma)'. Below this, there is a table for 'MINIMUM MEAN GRADE' showing a grade of 'C-' and a note: 'NOTE: A subject may only be considered ONCE in this section'. Underneath is a table for 'MINIMUM SUBJECT REQUIREMENTS' with the following data:

SUBJECT	REQUIREMENT	GRADE
SUBJECT 1	BIO	D+
SUBJECT 2	CHE	D+
SUBJECT 3	ENG / KIS	D+
SUBJECT 4	HSC / AGR	D

To the right, there is a list of 'INSTITUTIONS' with buttons for each: Baringo TC, Bumbe TTI, Eldoret Poly, KIST, Kisumu Poly, Lasisis TC, Mawego TTI, Mchuki TTI, NEP Poly, Olusssott.

4. Once the applicant identifies a programme they feel they will compete favourably:

INSTITUTION	PROGRAMME CODE	PROGRAMME NAME	2019 CUT-OFF	2018 CUT-OFF	2017 CUT-OFF	2016 CUT-OFF	2015 CUT-OFF	2019000000000000001 CLUSTER WEIGHTS	+/- BASKET
DKUT	1173116	BACHELOR OF SCIENCE IN CIVIL ENGINEERING	-	39.849	41.388	41.673	43.139	40.751	
JKUAT	1249116	BACHELOR OF SCIENCE IN CIVIL ENGINEERING	-	42.661	43.386	43.737	44.625	40.751	
KU	1111116	BACHELOR OF SCIENCE (CIVIL ENGINEERING)	-	42.295	43.255	43.479	44.437	40.751	
MCKU	1170116	BACHELOR OF SCIENCE IN CIVIL ENGINEERING	-	37.693	38.940	38.432	41.347	40.751	
MMU	1164116	BACHELOR OF SCIENCE IN CIVIL ENGINEERING	-	39.829	40.548	39.200	-	40.751	
MMUST	1082616	BACHELOR OF SCIENCE (CIVIL AND STRUCTURAL ENGINEERING)	-	39.870	38.790	38.658	42.457	40.751	
MU	1253616	BACHELOR OF ENGINEERING (CIVIL AND STRUCTURAL ENGINEERING)	-	41.822	41.276	42.474	43.938	40.751	

- a. Only the 7-character code is needed for application:

KU	1111116	BACHELOR OF SCIENCE (CIVIL ENGINEERING)	-	42.295	43.255	43.479	44.437	40.751	
MCKU	1170116	BACHELOR OF SCIENCE IN CIVIL ENGINEERING	-	37.693	38.940	38.432	41.347	40.751	
MMU	1164116	BACHELOR OF SCIENCE IN CIVIL ENGINEERING	-	39.829	40.548	39.200	-	40.751	
MMUST	1082616	BACHELOR OF SCIENCE (CIVIL AND STRUCTURAL ENGINEERING)	-	39.870	38.790	38.658	42.457	40.751	

5. You can write the code down for application later or add the programme to your course basket by clicking the button marked “ADD” next to the course.

KU	1111116	BACHELOR OF SCIENCE (CIVIL ENGINEERING)	-	42.295	43.255	43.479	44.437	40.751	
MCKU	1170116	BACHELOR OF SCIENCE IN CIVIL ENGINEERING	-	37.693	38.940	38.432	41.347	40.751	
MMU	1164116	BACHELOR OF SCIENCE IN CIVIL ENGINEERING	-	39.829	40.548	39.200	-	40.751	
MMUST	1082616	BACHELOR OF SCIENCE (CIVIL AND STRUCTURAL ENGINEERING)	-	39.870	38.790	38.658	42.457	40.751	
MU	1253616	BACHELOR OF ENGINEERING (CIVIL AND STRUCTURAL ENGINEERING)	-	41.822	41.276	42.474	43.938	40.751	

## Placement Service – Student’s Application Guide

- a. For programmes added to the basket the button turns green and the words change to **“ADDED”**

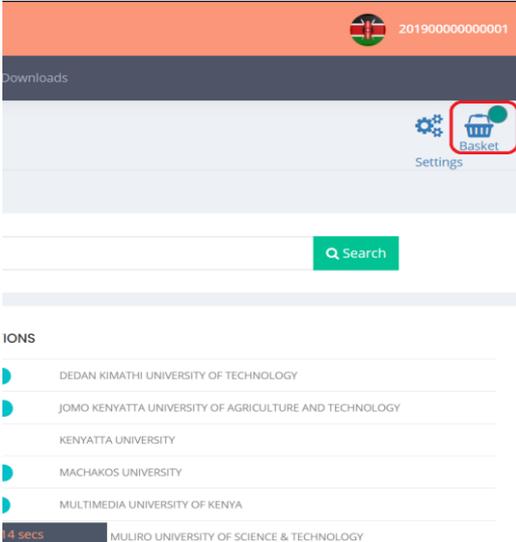
KU	1111116	BACHELOR OF SCIENCE (CIVIL ENGINEERING)	-	42.295	43.255	43.479	44.437	40.751	
MCKU	1170116	BACHELOR OF SCIENCE IN CIVIL ENGINEERING	-	37.693	38.940	38.432	41.347	40.751	
MMU	1164116	BACHELOR OF SCIENCE IN CIVIL ENGINEERING	-	39.829	40.548	39.200	-	40.751	
MMUST	1082616	BACHELOR OF SCIENCE (CIVIL AND STRUCTURAL ENGINEERING)	-	39.870	38.790	38.658	42.457	40.751	
MU	1253616	BACHELOR OF ENGINEERING (CIVIL AND STRUCTURAL ENGINEERING)	-	41.822	41.276	42.474	43.938	40.751	
TUK	1112116	BACHELOR OF ENGINEERING (CIVIL ENGINEERING)	-	42.004	42.147	43.024	43.269	40.751	
TUM	1063116	BACHELOR OF SCIENCE IN CIVIL ENGINEERING	-	38.632	40.165	40.843	39.570	40.751	
UOE	1114616	BACHELOR OF ENGINEERING (CIVIL & STRUCTURAL ENGINEERING)	-	39.194	38.174	39.430	41.426	40.751	
UON	1263116	BACHELOR OF SCIENCE (CIVIL ENGINEERING)	-	43.447	43.717	44.082	45.214	40.751	

- b. The saved courses can be accessed by either clicking the menu item marked **“Course Basket”** or on the icon marked **“Basket”**

**1**



**2**



OR

6. To view your saved courses, you must provide your contact information.
- a. Ensure the contacts are valid and correct as they will be used to get in touch with you after placement.

**CONTACT INFORMATION**

Update your contact details to proceed with your application!

Your Email  Guardian/Parent Email

Your Phone  Guardian/Parent Phone

P.O. Box  Postal Code  Postal Town

**SUBMIT**

**STUDENT DETAILS**

NAME	YEAR/INDEX NUMBER	GENDER	CITIZENSHIP
MARCUS MWANGI	2019/00000000001	M	C

KUCCPS HIGH

---

**KCSE RESULTS**

MEAN GRADE				AGP			
A				84			
101 ENG	102 KIS	121 MAT A	231 BIO	232 PHY	233 CHE	311 HAG	312 GEO
A	A	A	A	A	A	A	A
13.38	13.26	13.19	16.11	14.87	15.83	14.10	14.80

7. Only the courses shortlisted will be displayed here.

# Placement Service – Student’s Application Guide

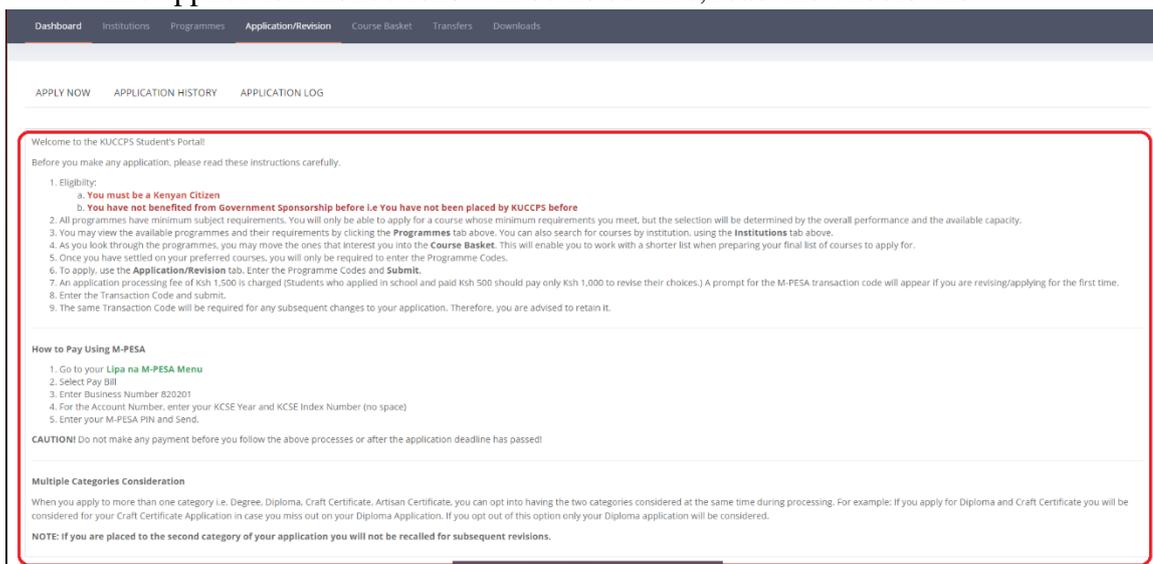


## ALERT:

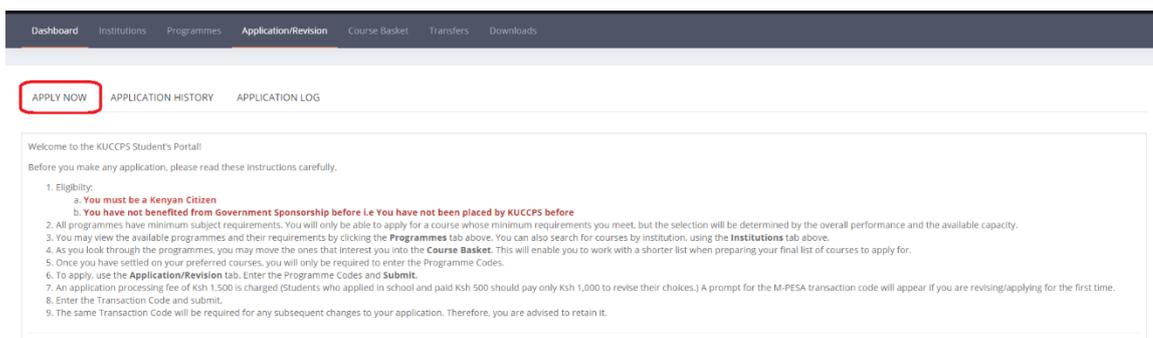
This **DOES NOT** constitute an application, no course listed here will be considered until an application is made!

## Step Ten: Making an Application

1. When you are ready to make an application, click on the tab titled **“Application/Revision”**
  - a. The application instructions will be listed here, read and understand.



2. Click on **“APPLY NOW”** to proceed



3. The applicant will see have access to a form (or two) for the level of programmes they qualify for:

# Placement Service – Student’s Application Guide

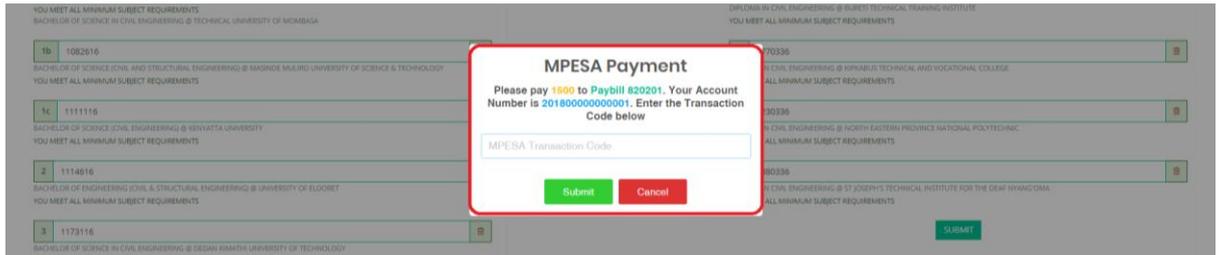
4. Enter the 7-character programme codes for the programmes that the applicant most prefers.

**TIP:** Placement processing follows the applicant’s list procedurally, so order them by order of preference i.e. most preferred as 1a and least preferred as 4.

- a. Submit the application for consideration.

- b. Make a payment through Mpesa with the details provided at this step.

# Placement Service – Student’s Application Guide



## ALERT:

Do **NOT** make a payment before getting to this stage, the amount and account are unique to each applicant.

## TIP:

- i. Check the transaction code carefully not to confuse the numbers: ‘0’, ‘1’ and ‘5’ with the letters: ‘O’, ‘I’ and ‘S’.
- ii. Retain the Mpesa message, you will need the transaction code every time you make changes.

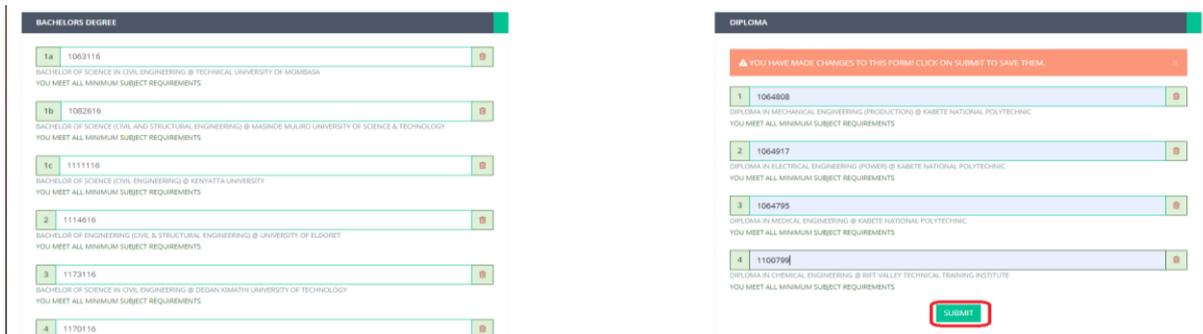
## 10-0: Payment Reversals

Reversals will be done for erroneous payments in the following ways:

- i. For non-existent accounts, reversals will be made within 14 days.
- ii. Reversals for payments made to wrong but valid accounts e.g. payment made for account 12345678912 instead of 12345678911 must be requested in writing to the Chief Executive Officer.

## 10-1: Multiple Categories Applications

1. The applicant is allowed to apply for more than one level of programmes if they qualify for multiple i.e.: Diploma and Craft Certificate programmes.
  - a. You will need to click the “**SUBMIT**” button at the bottom of the form for the second level.



- b. The applicant must explicitly opt-in to multiple category processing if the applicant wants the second level to be considered. The status is shown via a switch on the top of the page:

# Placement Service – Student’s Application Guide



## NOTE:

The programmes for the second level will not be considered unless the applicant opts in.

### c. Opt-in



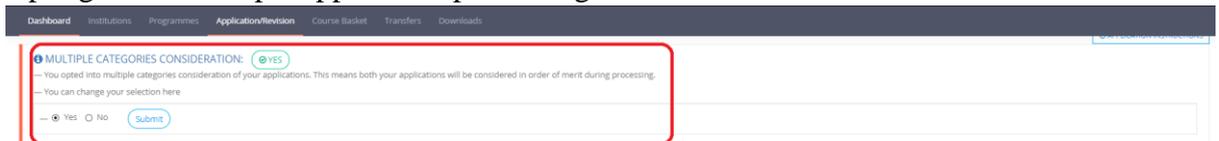
## ALERT:

This means if you miss your first set of applications, you will be considered for the second i.e. you may be placed to one of the Craft courses if you miss all your diploma choices.

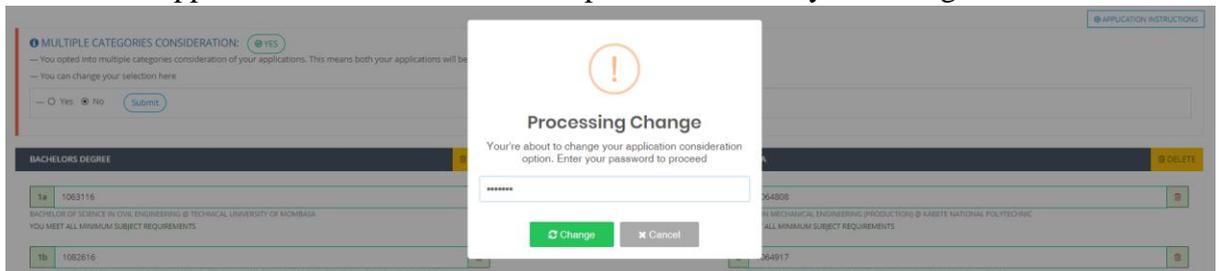
## 10-2: Changing Application

An applicant may make as many changes as they want before the deadline. These include:

### 1. Opting out of multiple application processing:



### a. The applicant will need to enter their password to verify the change.



### 2. Deleting applications:

#### a. Clicking on the “DELETE” button over the application.

# Placement Service – Student’s Application Guide

The screenshot shows the 'Application/Revision' page with a navigation bar at the top containing 'Dashboard', 'Institutions', 'Programmes', 'Application/Revision', 'Course Basket', 'Transfers', and 'Downloads'. Below the navigation bar, there is a section for 'MULTIPLE CATEGORIES CONSIDERATION' with a 'YES' radio button selected and a 'Submit' button. The main content area is divided into two columns: 'BACHELORS DEGREE' and 'DIPLOMA'. Each column contains a list of course entries with a 'DELETE' button next to each entry. The 'DELETE' buttons are highlighted with red boxes. At the bottom of each column is a 'SUBMIT' button.

## ALERT:

This deletes the entire application and the choices.

- b. Deleting every programme code one at a time.

## 10-3: Viewing Your Application

The applicant may view their application at any time by:

1. Visiting “Application/Revision” tab and moving to the “**APPLICATION HISTORY**” page:

The screenshot shows the 'Application History' page with a navigation bar at the top containing 'Dashboard', 'Institutions', 'Programmes', 'Application/Revision', 'Course Basket', 'Transfers', and 'Downloads'. Below the navigation bar, there is a section for 'Programme Choices' with 'Settings' and 'Basket' icons. The main content area is divided into two columns: 'BACHELORS DEGREE' and 'DIPLOMA'. Each column contains a list of course entries with a 'DELETE' button next to each entry. The 'DELETE' buttons are highlighted with red boxes. At the bottom of each column is a 'SUBMIT' button.

- a. The current application will be viewable here, ensure the courses and their order are as you would want them considered.

# Placement Service – Student’s Application Guide

Programme Choices

APPLY NOW APPLICATION HISTORY APPLICATION LOG

These are the courses you have applied for at every stage. Please note that the latest application is the one that will be considered for processing.

APPLICATIONS - CLICK ON THE HEADERS TO EXPAND/COLLAPSE THE CONTENT

APPLICATION INSTRUCTIONS

FIRST REVISION | BACHELORS DEGREE APPLICATION

CHOICE	PROGRAMME CODE	PROGRAMME NAME	INSTITUTION
1a	1063116	BACHELOR OF SCIENCE IN CIVIL ENGINEERING	TUM
1b	1062616	BACHELOR OF SCIENCE (CIVIL AND STRUCTURAL ENGINEERING)	MMUST
1c	1111116	BACHELOR OF SCIENCE (CIVIL ENGINEERING)	KU
2	1114616	BACHELOR OF ENGINEERING (CIVIL & STRUCTURAL ENGINEERING)	UOE
3	1173116	BACHELOR OF SCIENCE IN CIVIL ENGINEERING	DKUT
4	1170116	BACHELOR OF SCIENCE IN CIVIL ENGINEERING	MCKU

## 2. Visiting “Dashboard” tab:

a. The active application will be highlighted in blue:

Dashboard

AVAILABLE PROGRAMMES AND INSTITUTIONS

529 Degree Programmes | 215 Diploma Programmes | 112 Certificate Programmes | 145 Artisan Programmes | 69 Universities | 121 Colleges

ACTIVE APPLICATION

CHOICE	PROGRAMME CODE	PROGRAMME NAME	INSTITUTION
1a	1063116	BACHELOR OF SCIENCE IN CIVIL ENGINEERING	TUM
1b	1062616	BACHELOR OF SCIENCE (CIVIL AND STRUCTURAL ENGINEERING)	MMUST
1c	1111116	BACHELOR OF SCIENCE (CIVIL ENGINEERING)	KU
2	1114616	BACHELOR OF ENGINEERING (CIVIL & STRUCTURAL ENGINEERING)	UOE
3	1173116	BACHELOR OF SCIENCE IN CIVIL ENGINEERING	DKUT
4	1170116	BACHELOR OF SCIENCE IN CIVIL ENGINEERING	MCKU
1a	1064808	DIPLOMA IN MECHANICAL ENGINEERING (PRODUCTION)	KABETE POLY
2	1064917	DIPLOMA IN ELECTRICAL ENGINEERING (POWER)	KABETE POLY
3	1064799	DIPLOMA IN MEDICAL ENGINEERING	KABETE POLY
4	1100799	DIPLOMA IN CHEMICAL ENGINEERING	RIET VALLEY TTI

STUDENT DETAILS

NAME: MARCUS MWANGI | YEAR/INDEX NUMBER: 2018/0000000000001 | GENDER: M | CITIZENSHIP: C

KUCCPS HIGH

KCSE RESULTS

MEAN GRADE: A | ADP: 84

ENG	KIS	MAT A	BIO	PHY	CHS	HAG	CEG
A	A	A	A	A	A	A	A
15.38	15.38	15.19	16.11	14.87	15.83	14.15	14.85

DEGREE CLUSTER WEIGHTS

## 10-4: Tracking Your Application

3. The applicant can keep track of the changes made on the application by visiting “Application/Revision” tab and moving to the “APPLICATION LOG” page:

Programme Choices

APPLY NOW APPLICATION HISTORY APPLICATION LOG

These are the courses you have applied for at every stage. Please note that the latest application is the one that will be considered for processing.

APPLICATIONS - CLICK ON THE HEADERS TO EXPAND/COLLAPSE THE CONTENT

APPLICATION INSTRUCTIONS

a. All changes made from the applicant’s account will be listed here

# Placement Service – Student’s Application Guide

The following is a detailed report of the changes you have made during the application process.

Type	Date-Time	Details
🔄	20th January 2020 15:08	Opted into sequential processing of 2019/2020 First Revision applications -(Bachelors Degree, +Diploma.)
+	20th January 2020 15:08	2019/2020 Diploma choice 4 applied as 1100799
+	20th January 2020 15:08	2019/2020 Diploma choice 3 applied as 1064795
+	20th January 2020 15:08	2019/2020 Diploma choice 2 applied as 1064917
+	20th January 2020 15:08	2019/2020 Diploma choice 1a applied as 1064808
+	20th January 2020 15:03	2019/2020 Bachelors Degree choice 4 applied as 1170116
+	20th January 2020 15:03	2019/2020 Bachelors Degree choice 3 applied as 1173116
+	20th January 2020 15:03	2019/2020 Bachelors Degree choice 2 applied as 1114616
+	20th January 2020 15:03	2019/2020 Bachelors Degree choice 1c applied as 1111116
+	20th January 2020 15:03	2019/2020 Bachelors Degree choice 1b applied as 1082616
+	20th January 2020 15:03	2019/2020 Bachelors Degree choice 1a applied as 1063116

## Settings

An applicant may change their contact information at any time by clicking the settings button:

The screenshot shows the user profile area with the 'Settings' button highlighted in a red box. The user ID '20180000000001' is visible in the top right corner.

The following form can then be edited:

The screenshot shows the 'Account Settings' page. The 'CONTACT INFORMATION' section is highlighted in a red box. It contains fields for 'Your Email', 'Guardian/Parent Email', 'Your Phone', 'Guardian/Parent Phone', 'P.O. Box', 'Postal Code', and 'Postal Town'. A 'SUBMIT' button is located at the bottom of this section. Other sections visible include 'STUDENT DETAILS' and 'KCSE RESULTS'.

## TIP:

1. The “Downloads” tab has many useful resources to assist you in making a choice.
2. Ensure you log out of your account always.