

Advice to Teachers

Give thorough drilling on formatting and absolute cell references. Absolute cell references have remained a grey area for too long.

Question 2 (e) and f (ii)

- (e) Convert all the temperature values to one decimal place. (6 marks)
- (f) (ii) Convert the average temperatures to two decimal places. (3 marks)

Candidates were expected to format temperature values and all average values to one and two decimal places respectively.

Weaknesses

Some candidates either ignored the question or could not do it. Some left it unformatted, others formatted all the figures the same way.

Expected Response

Select all temperature values in degrees (c) and degrees (f) and format them to one decimal place using the cell format feature in the spreadsheet package.

Select all averages and convert them to two decimal places also available in the format feature.

Advice to Teachers

Emphasis is required on how to format values and not to just accept the default values.

Question 2 (g)

Create a piechart showing the towns and average temperatures in degrees (C). (4 marks)

Candidates were expected to create a pie chart from two columns i.e. Towns and Averages columns.

Weaknesses

Some candidates could not select the two columns only. They selected even the temperature values for the days MON to SUN instead of the correct selection.

Advice to Teachers

Guide the candidates on how to select separate blocks of cells.