

## Requirements

This required typing out information in a table form and centering both horizontally and vertically. They were to use blocked type and rule either in ink or using the underscore.

## Weaknesses

Many candidates used mixed ruling and had problems with alignment of figures especially the decimal. Some failed to transpose figures.

## Advice to Teachers.

Practice. Candidates should be given adequate drill in table work to get the precision that is required.

## Question 5

Use the following information to complete the DECLARATION FORM provided. Type the information.

In the year 2000, Jacob Omudiya Emoit completed his fourth form at Ekero High School. He was born on 8th August, 1980. His home address is P.O. Box <sup>237</sup>~~247~~, BUSIA and their telephone number is 9843. His father's name is Wellington Emoit of <sup>Busia.</sup> P.O. Box 341. The Busia address of the school he attended is P.O. Box 356, Busia. He wishes to undertake to: 1. Attend all lectures. 2. Pay all college fees. 3. Purchase all the necessary books on admission to Ebudonga Technical College.